

## Application for Repeat Mid-Semester Examination - January 2026

RefNo. CU/OE/Notice/20260106-1

Date: 06/01/2026

Students who were absent or not eligible to appear for the Mid-Semester Examination (MSE) scheduled during January 2026 due to a lack of 75% course-wise attendance in **Theory courses, Multi-Disciplinary Courses (MDC) and submission courses assessed at the department level** are required to apply **online through the student KP portal** for the Repeat Mid-Semester Examination.

For repeat Mid-Semester examinations, a penalty of 15% of the maximum marks will be deducted for each course. Additionally, a course-specific examination fee of 700 INR will be charged.

SN	Important Dates	
1	Repeat MSE Applications are open from	12 January 2026
2	<b>Last Date to apply online for Repeat MSE and submission of a hard copy</b> of the application form to the office of examinations with all supporting documents	17 January 2026
3	<b>Fee Payment:</b> The Fee payment link will appear once your application has been approved by the Office of Examinations. If the Fee payment link is not available, then your application is under approval process	21 January 2026
4	<b>Hall tickets</b> are available at the Student Portal for download	22 January 2026
5	<b>Repeat MSE schedule:</b> Exam timing 4:00 PM to 6:00 PM	(27 Jan - 3 Feb) 2026

Students are advised to adhere strictly to the deadlines and ensure the timely submission of all required documents.

Students who have maintained a minimum of 75% attendance in individual courses but were unable to attend the Mid-Semester Examination due to government/university examinations or participation in any event representing the university are eligible to apply for exemption from the mark deduction, asterisk mark on the marks card and examination fee. To avail the exemptions, the student must submit the following documents along with the MSE repeat application form prior to the deadline

- A prior permission letter submitted to the Examination Office, approved by the respective Head of Department (HoD).
- A participation/attendance certificate from a recognised organisation.

**Medical Exemptions:** Students whose entire leave was availed during the semester for medical reasons and duly updated in the student portal are eligible to apply for exemption from mark deduction and removal of the asterisk on the marks card. The Office of Examinations will determine eligibility for exemptions based on the application form and the submitted medical documents.

The Controller of Examinations will make the final decision regarding exemptions based on the documents submitted along with the repeat Mid-Semester Examination application form.

**Controller of Examinations**  
**CHRIST (Deemed to be University)**