

## **Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities**

CHRIST (Deemed to be University) owns and operates an extensive portfolio of buildings and land assets in multiple Campus locations, utilised to deliver its teaching and research programmes. It is the Policy of the University to maintain all its assets in impeccable working condition to ensure its intended utility at lowest risk factor. This Policy has the following objectives:

- a) To clarify minimum maintenance requirements for land, buildings and the associated assets including equipment and fixtures (collectively referred to as 'Assets')
- b) To ensure that the associated risks in the usage of Assets are adequately and effectively managed.
- c) To ensure that the life of the Assets are fully sustained for optimum cost effectiveness.
- d) To have appropriate and timely decisions in Asset maintenance strategies.
- e) To ensure statutory compliances with regard to maintenance of Assets.

The Policy stipulates that:

1. All Assets of CHRIST whether owned or leased along with its allied facilities are maintained to the best standard possible while meeting statutory obligations and the operational needs of the University community.
2. Adequate budgetary provision for Asset Maintenance - category wise - is made in the Annual Financial Budget of the University.
3. Compliance of the Regulation is under direct control and responsibility of the Director for Asset Management who is empowered to initiate all necessary actions including disciplinary procedure for non-performance.

The Regulation has created following asset groups for the purpose of Maintenance ease:  
Building Infrastructure and Land appurtenant, Building Fixtures, Gymnasium, Power Generators, Office Equipment, Laboratories, IT Systems, Fire Safety Systems, Vehicles & Automotives.

